

Valeriia Koberniuk

✉ valeriakkoberniuk@gmail.com

☎ +380683161845

📍 Chernivtsi, Ukraine

🌐 [linkedin.com/in/valeriia-koberniuk-111b84286](https://www.linkedin.com/in/valeriia-koberniuk-111b84286)

PROFILE

I am a fourth-year Bachelor's student in International Economic Relations with practical experience in project coordination, internal communication, data analysis, and cross-cultural teamwork. Throughout my studies and internships, I have developed strong analytical thinking, structured problem-solving skills, and the ability to manage timelines, deliverables, and stakeholder alignment.

I am continuously improving my English, German, and Spanish, and I thrive in dynamic, international environments where collaboration, responsibility, and clear communication are essential.

EDUCATION

Exchange Year (2 semesters),

Alpen-Adria University of Klagenfurt

03/2024 – 02/2025 | Klagenfurt, Austria

Relevant Courses taken:

- International Marketing
- Digital Business
- International Business
- Creativity in Business & Society
- Marketing
- Human Resources

Skills Gained/Improved: English and German Language Skills, Cross-Cultural Skills, Communication Skills, Soft Skills, Time Management.

Bachelor's student in International Economic Relations, *Yuriy Fedkovych Chernivtsi National University*

09/2022 – Present | Chernivtsi, Ukraine

PROFESSIONAL EXPERIENCE

HR Intern, *Lenovo*

10/2025 – 04/2026 | Bratislava, Slovakia

- Coordinated internal workflows within ongoing projects: prepared communications, structured updates, and kept stakeholders aligned
- Created presentations, reports, trackers, and spreadsheets to support project visibility and decision-making
- Analyzed data and performance reports, extracted insights, and helped translate them into next steps
- Maintained project documentation and ensured deadlines, deliverables, and progress tracking were up to date
- Researched AI tools and automation opportunities to optimize office workflows and improve team efficiency

Intern, *Nobel Learning PBC*

09/2024 – 05/2025

Community Building Team

- Established partnerships with universities and educational institutions
- Supported local community growth through promotion and engagement activities
- Managed social media presence and created content to strengthen community visibility

Investors Team

- Maintained and updated the CRM system, ensuring accurate data and clean pipelines
- Conducted market research to support strategic decisions
- Collaborated with cross-functional teams to coordinate information flow and project needs

COURSES

The 19th EkSoc International Summer School 2023 "Environmental aspects of global social and economic development,

University of Lodz Faculty of Economics and Sociology

07/2023 | Lodz, Poland

Focused on environmental, social and economic aspects of global development; collaborated in multicultural teams and worked on sustainability-related case studies.

Social Entrepreneurship Course,

Fil. Dr. Jan-U.Sandal Institute

10/2022

Explored social innovation and sustainable business strategies; worked on practical cases addressing community needs; developed skills in problem-solving, stakeholder thinking, and designing impact-driven initiatives.

INTERESTS

Travel and exploring new cultures, yoga, fitness and outdoor activities, reading, languages

LANGUAGES

Ukrainian

Mother tongue

English

C1 level

German

A2 level

Spanish

A2 level

SKILLS

Digital & Productivity Tools:

Microsoft PowerPoint, Excel, Word; Google Workspace (Docs, Sheets, Drive); CRM tools (Synthesi)

Project Coordination

Planning & scheduling, stakeholder communication, workflow tracking, deadline management

Data & Analysis:

Data interpretation, insight extraction, reporting, presentation building

Communication

Internal communication, cross-cultural collaboration, professional writing

Digital & Automation:

AI tool research, workflow optimization, process improvements